

Report to:	CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE
Relevant Officer:	Sharon Davis, Scrutiny Manager
Date of Meeting:	5 July 2023

SCRUTINY WORKPLAN

1.0 Purpose of the report:

- 1.1 The Committee to consider the implementation of scrutiny recommendations, together with any suggestions that Members may wish to make for scrutiny review topics.

2.0 Recommendation(s):

- 2.1 To monitor the implementation of the Committee's recommendations/action.
- 2.2 To note the date of the Climate Change and Environment Scrutiny Committee work planning workshop as 12 July 2023.

3.0 Reasons for recommendation(s):

- 3.1 To ensure that recommendations/actions are being monitored, the Workplan is up to date and is an accurate representation of the Committee's work.

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| 3.2a | Is the recommendation contrary to a plan or strategy adopted or approved by the Council? | No |
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| 3.2b | Is the recommendation in accordance with the Council's approved budget? | N/A |
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- 3.3 Other alternative options to be considered:
- None.

4.0 Council Priority:

- 4.1 N/A

5.0 Background Information

5.1 **Scrutiny Workplan 2023/2024**

- 5.1.1 The Workplan is a flexible document that sets out the work that the Committee will undertake over the course of the year.
- 5.1.2 The members of the Committee are scheduled to meet on 12 July 2023 to review the Workplan and prioritise scrutiny review work for the 2023/2024 municipal year. Following this meeting the document will be circulated to members of the Committee for information and brought to future meetings for ongoing review and monitoring.
- 5.1.3 Committee Members are invited, either now or in the future, to suggest topics that might be suitable for scrutiny in order that they be added to the Workplan.

5.2 **Monitoring Implementation of Recommendations**

- 5.2.1 The table attached at Appendix 9(b) has been developed to assist the Committee in effectively ensuring that the recommendations made by the Committee are acted upon. The table will be regularly updated and submitted to each Committee meeting.
- 5.2.2 Members are requested to consider the updates provided in the table and ask follow up questions as appropriate to ensure that all recommendations are implemented
- 5.2.3 The recommendations outlined on the tracker were originally formed part of the former Tourism, Economy and Communities Scrutiny Committee Action Tracker, but have been identified as falling under this Committee's remit going forward.

5.3 **Scrutiny Review Checklist**

- 5.3.1 The Scrutiny Review Checklist is attached at Appendix 9(a). The checklist forms part of the mandatory scrutiny procedure for establishing review panels and must therefore be completed and submitted for consideration by the Committee, prior to a topic being approved for scrutiny.
- 5.3.2 The Committee is recommended to place an emphasis on the priorities and performance of the Council when considering requests for scrutiny reviews.

Does the information submitted include any exempt information?

No

5.4 **List of Appendices:**

Appendix 9(a) - Scrutiny Review Checklist

Appendix 9(b) – Climate Change and Environment Committee Action

Tracker

6.0 Legal considerations:

6.1 None.

8.0 Equalities considerations:

8.1 None.

9.0 Financial considerations:

9.1 None.

10.0 Risk management considerations:

10.1 None.

11.0 Ethical considerations:

11.1 None.

12.0 Sustainability, climate change and environmental considerations:

12.1 None

13.0 Internal/ External Consultation undertaken:

13.1 None.

14.0 Background papers:

14.1 None.